



ENVIRONMENT
AGENCY

ENVIRONMENTAL PROTECTION ACT 1990 WASTE MANAGEMENT LICENCE

LICENCE REF No:- EAWML/71303 FACILITY TYPE:- TRANSFER STATION

The Environment Agency, in pursuance of Part II of the Environmental Protection Act 1990, hereby grant a waste management licence authorising the **keeping and treatment** of controlled waste on the land specified in schedule 1 to this licence to **G & B Finch Limited** Batemans Farm, Great Leighs, Chelmsford, Essex, CM3 1PU (Company Registration Number 1110698) those persons being in occupation of the said land, the said licence being subject to the conditions specified in schedule 2 to this licence.

SCHEDULE 1 - SPECIFIED LAND

The licence relates to the land at **Batemans Farm, Great Leighs, Chelmsford, Essex, CM3 1PU** (hereinafter called "the site") shown edged in red on Drawing Reference C7575/1 dated 9 August 2002, and attached to this licence.

Signed  Name Steve Bewers
(Team Leader Environment Management - Eastern Area, Anglian Region)

Dated 27 March 2003

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- a** categorised below in Table 1.2; and
- b** specified in the list of waste types for the site provided in section WP2.1 of the working plan.

Table 1.2. Permitted quantities of waste

Permitted Waste Categories (equivalent UK Waste Classification Scheme categories given in brackets)	Maximum Permitted Quantities for each waste category (subject to maximum permitted total quantity in condition 1.2.2) (tonnes/year)
Inert wastes (Category 21).	24,999 tonnes/year
General and biodegradable wastes (Category 22; includes degradable household wastes, and degradable commercial and industrial wastes not covered by Categories 23-32).	Not permitted.
Metals and discarded (scrap) composite equipment (Category 23).	Not permitted.
Contaminated general wastes (Category 24).	Not permitted.
Special wastes (in Categories 22 to 32).	Not permitted.
Other categories of waste (Categories 25 to 32).	Not permitted

Permitted quantities of wastes

- 1.2.2 Whilst complying with the maximum quantities in Table 1.2, the total quantity of waste accepted at the site per year shall not exceed 24,999 tonnes.

Exclusions of wastes with specified hazardous characteristics

- 1.2.3 Notwithstanding the specification of permitted waste types under condition 1.2.1 above, wastes shall not be accepted at the site which either:
- a** consist solely or mainly of finely divided metal or of dusts, powders or loose fibres; or
 - b** are likely to give rise to harmful or offensive odours; or
 - c** are likely to give rise to significant quantities of litter; or
 - d** contain significant quantities of combustible materials, that is substances which are capable of self sustained burning in air, once ignited.

Hours of operation

No condition set - the permitted operating hours are covered by the planning permission.

Amendments to working plan and supporting information

Amendments to working plan requiring prior consent from the Agency

The Licence Holder shall give the Agency prior notice in writing of any proposed change to those sections of the working plan which are specified in Table 1.4 below, and to any appendices, drawings and figures which are referenced in those sections.

Table 1.4 Sections of the working plan requiring prior consent for amendments		
Number and Heading of Working Plan Sections And Appendices		Sections, Subsections and Appendices requiring Prior consent for Amendments
WP1	Specified waste management operations	1.10 & 1.11
WP2	Permitted wastes	All sections
WP3	Engineered site containment and drainage systems.	All sections
WP4	Control of mud and debris	All sections
WP5	Waste acceptance and control systems and procedures	All sections
WP6	Waste quantity measurement systems	All sections
WP7	Handling and storage of wastes	All sections
WP8	Control, monitoring and reporting of aerial emissions of dusts, fibres, powders and particulates	All sections
WP9	Noise control and monitoring noise levels	All sections
WP10	Control of litter	All sections
SWP22	Site security	All sections

Availability of licence and working plan

- 1.5.2 A copy of this licence and the working plan shall be kept available on site for reference when required by all site staff carrying out work under the requirements of the licence.

Understanding of licence and working plan

- 1.5.3 All site staff shall be, or shall work under the direct supervision of a member of staff who is, fully conversant with those aspects of the licence conditions and working plan which are relevant to their specific duties.

1.6 **Changes in technically competent persons**

- 1.6.1 Any changes in the technically competent management of the site and the name of any incoming person, and, where the technically competent management of the site is subject to the WAMITAB scheme of technical competence, evidence that such person has the required technical competence, shall be submitted to the Agency in writing within 5 working days of the change in management. Technically competent management and technical competence shall be as defined under section 74 of the Environmental Protection Act 1990 and Regulations 4 and 5 of the 1994 Regulations, or any subsequent amendments to the Act or Regulations.

1.7 **Relevant convictions**

Notification of relevant convictions

- 1.7.1 In the event of the Licence Holder and/or any relevant person being convicted of any relevant offence and which is in addition to any already notified to the Agency, then full details shall be provided to the Agency within 14 days following sentencing, whether or not the conviction or sentence is subsequently appealed. Such details shall include, in respect of each relevant person (as defined in section 74(7) of the Environmental Protection Act 1990 or any subsequent amendments to that section), the nature of the offence, the place and date of conviction, and any fine or other penalty imposed.

Notifications of appeals against convictions

- 1.7.2 In the event that the Licence Holder and/or any relevant person lodges an appeal against any such conviction or sentence, the Licence Holder shall notify the Agency of this within 14 days of the lodging. The Licence Holder shall notify the Agency of the results of that appeal, within 14 days of the appeal being decided.

1.10 Notification of preparatory works

1.10.1 No preparatory works shall be undertaken until at least 7 days prior notice in writing has been given to the Agency of the intention to do so. The notification shall include details of what work is being done and when.

1.11 Notification of commencement, cessation and recommencement of waste handling operations

Specified waste management operations

1.11.1 No specified waste management operation shall be carried out until at least 7 days prior notice in writing has been given to the Agency of the intention to commence carrying out the specified waste management operation.

Cessation and recommencement of receiving wastes

1.11.2 In the event that the site ceases receiving wastes for longer than 21 days then within 7 days following the elapse of that time, the Licence Holder shall inform the Agency in writing of the date of cessation and of the planned date of recommencement. In the event that Licence Holder intends that the site shall recommence receiving wastes sooner than the notified date then they shall give the Agency not less than 7 days prior notice in writing.

1.12 Notifications and submissions to Agency

1.12.1 Except where otherwise specified, all notifications and submissions to the Agency under the requirements of these licence conditions:

- a** shall be made in writing to the address specified by the Agency in writing at the time of issue of this licence, or as subsequently specified by written notification to the Licence Holder;
- b** shall quote the licence reference number and the name of the Licence Holder.

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|---|---|
| c) Inspection and maintenance of engineered containment | All areas of hardstanding, impermeable pavement, sealed drainage systems and storage areas for skips, and other containers: <ul style="list-style-type: none">i) shall be inspected no less frequently than monthly, to ensure the continuing integrity and fitness for purpose of their construction, and the inspection and any necessary maintenance shall be recorded in the site diary; andii) in the event of any damage occurring which breaches the integrity of the engineered containment so that it is longer meets the specified standards, the Licence Holder shall cease importing waste into or treating waste in the affected area, shall notify the Agency immediately, and shall not recommence importing waste into or treating waste in the affected area until it has been repaired to a standard at least as good as the original specification. |
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Maintenance standards

The site security shall be fully inspected at the commencement of each working day. Any defects or damage shall be made secure by temporary repair by the end of the working day, and shall be repaired within 7 working days of the damage being detected. All inspections, defects, damage and repairs shall be recorded in the site diary.

Waste acceptance procedures

4.3.1 All wastes shall be received, inspected, accepted or rejected, and recorded in accordance with section WP5 of the working plan and with the standards specified in Table 4.4 below.

Waste control procedures

4.3.2 All wastes accepted at the site shall be handled, kept and recorded in accordance with section WP5 of the working plan and with the standards specified in Table 4.4 below.

Waste despatch procedures

4.3.3 All outgoing wastes shall be inspected, despatched and recorded in accordance with section WP5 of the working plan and with the standards specified in Table 4.4 below.

Table 4.4 Standards for waste acceptance and control procedures

Stage of Waste Handling	Specified standards
a) Waste acceptance procedures	<div><div>i)</div><div>All wastes received at the site shall be inspected on receipt to confirm their description and composition against the relevant waste transfer note and other accompanying documentation.</div><div>ii)</div><div>They shall not be covered by or mixed with other wastes until they have been confirmed and recorded for acceptance at the site.</div></div>
b) Waste control procedures: quarantine storage and rejection of wastes	<div><div>i)</div><div>Any items of non-permitted waste which are detected after acceptance at the site of the wastes in which they were included, shall be placed immediately in a designated quarantine storage area, bay or container, and, where these are or appear to be special wastes, the Agency shall be informed immediately;</div><div>ii)</div><div>In the quarantine area, wastes shall be kept segregated from other wastes which are or are likely to be incompatible;</div><div>iii)</div><div>Quarantined wastes shall be removed from site within 7 days;</div><div>iv)</div><div>The maximum quantity of wastes kept in the quarantine storage area shall be 5 m³ at any time.</div><div>v)</div><div>A record shall be kept in the site diary of all rejected wastes and all wastes kept in quarantine storage.</div></div>

Note: No conditions necessary under this section.

6.3 **Monitoring and control of pest infestations**

- 6.3.1 Throughout the operational life of the site, measures to control and minimise pests on the site shall be carried out, in accordance with the standards specified in Table 6.2. Such measures shall prevent pest infestations that are likely to cause pollution of the environment or harm to human health or serious detriment to the amenity of the locality.

Table 6.2 Standards for monitoring and control of pest infestations

Specified standards	
a) Monitoring of pest infestations	i) An inspection of stored wastes for pest infestations shall be carried out at least at monthly intervals by the site supervisor, and shall be recorded in the site diary.
b) Pest infestations action plan	i) On detection or notification of pest infestations, immediate action shall be taken to secure the attendance of a professional pest control contractor, to eliminate the pest infestation. ii) The incident and the remedial action shall be recorded in the site diary.

6.4 **Control of litter**

- 6.4.1 Measures shall be implemented and maintained throughout the operational life of the site, in accordance with section WP10 of the working plan, to prevent the escape of litter from the confines of the site.
- 6.4.2 In the event that litter does escape from the site, it shall be retrieved as soon as practicable and no later than 1 hour after the end of the working day.

- 7.2.2 A summary record of the waste types accepted and removed from the site shall be made for each quarter of the financial year and shall be submitted to the Agency within 1 month following the end of the quarter. The summary record shall be in a format agreed by the Agency in writing, and shall include the specified information.

7.3 **Site diary**

- 7.3.1 A site diary shall be kept secure and shall be available for inspection at the site when required by an authorised officer of the Agency. This shall include a record of the following events, in accordance with the other conditions of this licence:

- a** construction work
- b** start and finish of daily waste management activities on site
- c** plant maintenance and breakdowns
- d** emergencies and actions taken
- e** problems with wastes received and action taken
- f** site inspections and consequent actions carried out by the operator
- g** technically competent management attendance on site: the date and the time onto site and the time left site
- h** despatch of records to the Agency
- i** severe weather conditions
- j** complaints about site operations and actions taken
- k** environmental problems and remedial actions

- 7.3.2 Each record shall be completed within 24 hours of the relevant event.

7.4 **Periodic reporting of environmental performance**

- 7.4.1 The Licence Holder shall provide the Agency on an annual basis by 1st April each year, or such other time as is agreed in writing with the Agency, a report on the environmental performance of the site, which shall include the following information:

- a** an analysis and review of all complaints received during the year, and of actions taken;
- b** an analysis and review of all events causing the implementation of actions to control and minimise emissions or releases from the site, in accordance with these conditions;
- c** a review of the risk assessment and risk management systems for the site, taking account of the findings under (a) and (b).

"hazard"

means a property or situation that in particular circumstances could lead to harm;

"immediately"

for carrying out of actions under the conditions, shall mean without delay and within a reasonable time, taking into account any more immediate direct action necessary to prevent or minimise risk to human health and the environment. For carrying out notifications to the Agency, shall also mean by the fastest effective means available (for example, telephone) and confirmed in writing within 1 working day (or such other time as may be agreed by the Agency within the conditions);

"inert waste"

means waste which when disposed of in or on land does not undergo any significant physical, chemical or biological transformation;

"maintenance"

for engineering maintenance specified in these conditions, means the process of inspection, testing, repair of the relevant engineering works specified in these conditions;

"preparatory works"

means engineering works required prior to the carrying out of the activities authorised by this licence;

"probability"

means the quantified expression of chance, denoted either as:

- the ratio or percentage of the occurrence of a particular event as one among a number of possible events;
- or as the frequency of occurrence of a particular event in a given period of time;

"received"

for waste being delivered to the site, shall mean delivered to the site and undergoing the waste acceptance procedures specified in the working plan, including storage of those wastes during those procedures prior to acceptance of the waste;

"release pathways"

for **risk assessments** carried out within these conditions, shall mean the routes by which defined **hazards** may potentially realise their **consequences**, defined in terms of releases or emissions from the site that go beyond the site containment or boundary via one or more of the following routes, either directly or indirectly: **Land; Groundwater; Surface water; Atmosphere;**

"relevant offences"

are offences within the meaning of regulation 3 of the Waste Management Licensing Regulations 1994 or any statutory provisions or regulations amending or replacing them;

"the operator"

means a person who is in occupation of the site and has responsibility for carrying out day to day activities at the site;

"the site"

means the land, structures, plant and equipment to which this licence relates;

"time periods, e.g. annually, quarterly, monthly, per year, etc. "

Where periods are referred to in conditions, they shall be calculated in the following way:

- annually or per year: 1 April to 31 March;
- quarterly: 1 April to 30 June, 1 July to 30 September, 1 October to 31 December, 1 January to 31 March;
- monthly: calendar month;
- weekly: Monday to Sunday.

Where the issue of the licence does not coincide with the start of any of these periods, then any relevant limits for the first period shall apply pro rata;

"UK Waste Classification Scheme" or "UKCWS"

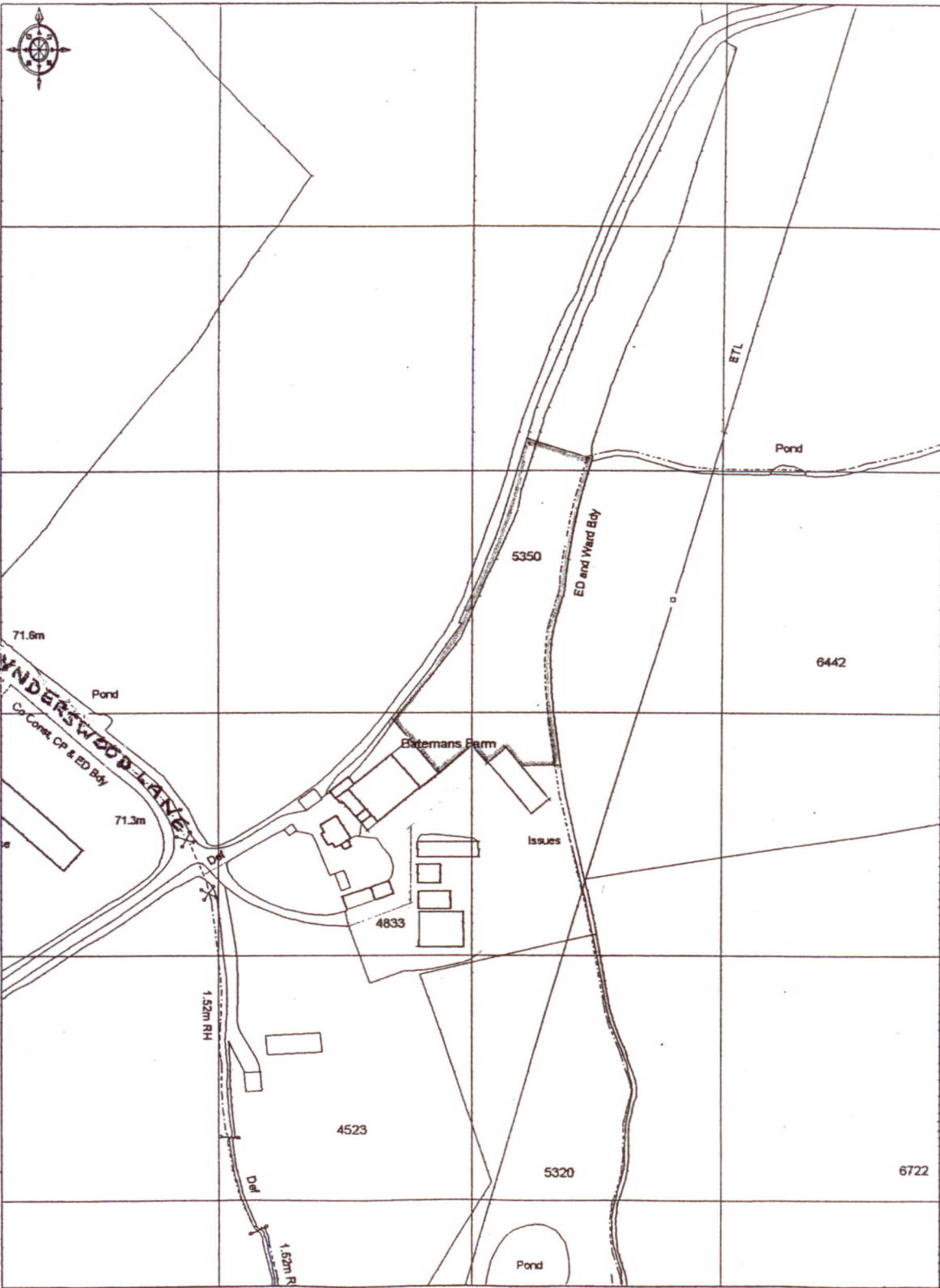
the UK Waste Classification Scheme (Draft 16) or its subsequent replacement;

"waste"

means controlled waste as defined in section 75(4) of the 1990 Act and the Controlled Waste Regulations 1992 or any statutory provisions or regulations amending or replacing them;

"working plan"

means the working plan identified in writing by the Agency at the time of issue of this licence and any subsequent amendments to it made in accordance with the conditions of this licence.



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G & B FINCH LTD REF: C7575/1

BATEMANS FARM, GREAT LEIGHS, ESSEX

9th August 2002

Site Risk Assessment Score Sheet

RISK ASSESSMENT SCORE SHEET

Name of authorised process **G & B Finch Limited**

Authorisation Reference **_BDC/PPC/47/03**

Name of person with whom score sheet discussed **for comment by**

Inspector's Name **_____ Pam Sharp _____**

Date **_____ 03/03/06**

Environmental Impact Appraisal

Component 1 – Inherent Environmental Impact Potential		
APRR Risk Rating Category	Possible Scores	Score Awarded
Category 1	10	10
Category 2	20	
Category 3	30	

Component 2 – Progress with Upgrading	N/a	
Status of Upgrading	Possible Scores	Score Awarded
Upgrading not complete but PG deadline not yet reached	5	
Upgrading not com complete and PG deadline passed	10	
Upgrading complete and meets BATNEEC requirements	0	
Emissions control exceeds BATNEEC requirements	-10	

Component 3 – Sensitivity and Proximity of Receptors	Sensitivity of Receptors		
Proximity to Emission Source	High	Medium	Low
< 100m	20	12	5
100 – 250 m	12	10	3
250 – 500 m	5	3	1
> 500 m	0	0	0

All distances should be multiplied by a factor of 2 for mineral and cement and lime processes and by a factor of 4 for combustion, incineration (not cremation), iron and steel and non-ferrous metal processes. Note: distances should be measured from the process itself, rather than the site boundary.

Component 4 – Other Targets		
	Possible Scores	Score Awarded
Other air pollution problems in the local area to which process is a potential contributor	10	
No such air pollution problems	0	0

Total Score for Environmental Impact Appraisal	Range 0 to 70	22
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Operator Performance Appraisal

Component 5 – Compliance Assessment		
Scale of Non-compliance	Possible Scores	Scores Awarded
Incident leading to justified complaint but no breach of specific authorisation condition or of general/ residual BATNEEC condition	0	
Incident leading to a justified complaint	5 per incident	
Breach of authorisation not leading to formal action	10 per incident	
Incident leading to formal caution, Enforcement Notice or prosecution	15 per incident	
Incident leading to a Prohibition Notice	20 per incident	
Total	(Maximum 50)	0

Component 6 – Assessment of Monitoring, Maintenance and Records				
Criterion	Possible Scores			Score Awarded
	Yes	No	N/A	
All monitoring undertaken to the degree required in the authorisation	0	10	0	0
Monitoring requirements reduced because results show consistent compliance	-5	0	0	0
Process operation modified where any problems indicated	0	5	0	0
Fully documented and adhered to maintenance programme, in line with authorisation	0	5	0	5
Full documented records as required in authorisation available on-site	0	5	0	0
All relevant documents forwarded to the authority by date required	0	5	0	0
Total score				0

Component 7 – Assessment of Management, Training and Responsibility				
Criterion	Possible Scores			Scores Awarded
	Yes	No	N/A	
Documented procedures in place for implementing all aspects of the authorisation	0	5	0	5
Specific responsibilities assigned to individual staff for these procedures	0	5	0	0
Completion of individual responsibilities checked and recorded by the company	0	5	0	0
Documented training records for all staff with air pollution control responsibilities	0	0	0	0
Trained staff on site throughout periods where potentially air-polluting activities take place	0	5	0	0
Is an appropriate environmental management system in place	-5	0	0	0
Total score				5

Total Score for Operator Performance Appraisal	Range –10 to 105	10
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OVERALL SCORE FOR THE PROCESS	Range –10 to 175	32
REGULATORY EFFORT CATEGORY High = score of >80, medium 40-80 and low <40	LOW, MED, HIGH	low